

PLEASE POST

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**NOTICE OF UTD/MDCPS Health Insurance Re-Opener (Jan 1, 2008 – Dec 31, 2008)**  
**RATIFICATION**

**VOTING PROCEDURES**

**UTD Building Steward(s) will call unit meetings at their respective worksites on Tuesday, May 6 or Wednesday, May 7, 2008, to conduct the ratification vote.** The date and time of the meeting will be announced by Tuesday, April 29, 2008. The Building Steward(s) will conduct the vote. Any UTD Bargaining Unit member who cannot vote at his/her worksite may vote at UTD Headquarters, 2200 Biscayne Blvd., from 9:00 a.m. to 6:00 p.m. on these days. Bargaining unit members will sign for the ballots at their worksites by signing next to their name on a pre-printed roster that will be provided by UTD.

**Challenge Ballots**

If a bargaining unit member's name does not appear on the roster, that individual may still cast a Challenge Ballot. The ballot must be placed in a Challenge Ballot envelope. The voter must sign and complete the Challenge Ballot envelope information. The voter must also sign and print his/her name to the Challenge Ballot sign-in sheet indicating that they have accepted a Challenge Ballot.

If a unit member is unable to vote at their regular worksite and is unable to travel to UTD headquarters, they may cast a Challenge Ballot at any worksite. However, they may only vote during that worksite's scheduled voting meeting and the ballot must be placed in a Challenge Ballot envelope.

**Ballot Depot**

Stewards will be responsible for delivering the sealed "Cast Ballots" envelope to UTD Headquarters, 2200 Biscayne Blvd., or delivering it to a UTD Organizer who must be able to deliver it by the same deadline. **Night school stewards will be responsible for securing ballots until delivery to UTD. All ballots must be received at UTD Headquarters by 5:00 p.m. on Thursday, May 8, 2008.**

**Ballot Counting**

Members of UTD's Internal Functions Committee will count ballots beginning at 9:00 a.m. on Friday, May 9, 2008 at UTD Headquarters, 2200 Biscayne Blvd. The Internal Functions Committee is comprised of members of UTD. This entire process is open to all bargaining unit members for observation.

**Review Full Agreement Before Voting**

The full agreement is available on the UTD web site, [www.utd.org](http://www.utd.org) and from your UTD Steward for inspection and consideration prior to voting.

**Eligibility to Vote**

All members of the UTD Bargaining Unit are eligible to vote regardless of their membership status in UTD.