



## **UTD SICK LEAVE BANK INTRODUCTION**

The United Teachers of Dade Sick Leave Bank was first negotiated and introduced as part of the very first master contract between the United Teachers of Dade and the Miami-Dade County Public Schools in the fall of 1975. After having been declared illegal under Florida law, it was jointly lobbied for by both the United Teachers of Dade and Miami Dade County Public Schools and authorized in 1979. It was subsequently renegotiated and in the late Spring of 1980, the Bank became operational.

## **PROCEDURES FOR OPERATING AND MAINTAINING THE UTD SICK LEAVE BANK**

### **Membership**

Membership in the UTD Sick Leave Bank shall be available only to full-time employees of the UTD bargaining unit who have been employed for at least one calendar year and have a minimum of five sick leave days accrued. An employee joins the bank by signing a sick leave bank application and donating one sick day to the bank.

To authorize the School Board of Miami-Dade County to deduct one day of your personal sick leave as your initial enrollment in the UTD Sick Leave Bank Program, complete the form and submit to UTD. Please [click here](#) to download the Sick Leave Bank Form and send it to UTD by Fax at 305-576-7761 or email it to [Ana@utd.org](mailto:Ana@utd.org).

The Sick Leave Bank exists from donations made by members of the bank. When the bank becomes near depletion, each member of the bank shall be assessed one additional sick leave day. Near depletion is determined when there is a balance of 250 days or less remaining in the Sick Leave Bank pool, which has occurred approximately every four years.